**ASCC Arts and Humanities 2 Panel**

Approved Minutes

Monday, April 26th, 2021 12:30PM – 2:00PM

CarmenZoom

**Attendees**: Bitters, Folden, Hilty, Martinez-Cruz, Podalsky, Romero, Vankeerbergen, Wilson

1. Approval of 04/12/2021 Minutes
	* Folden, Romero, **unanimously approved**
2. Revision of Spanish BA – New LatinX LLLC track (return) (guests: Laura Podalsky and Paloma Martinez-Cruz)
	* The Panel noted that all their previous concerns were very thoroughly satisfied and the reworking of the rationale was very persuasive.
	* Folden, Romero, **unanimously approved** with one comment
3. Art BFA credit change (return)
	* Romero, Folden, **unanimously approved**
4. Russian 5160 (course change; credit hour change from 1 to 3 & change to number of maximum completions) (return)
	* *On pages 2 and 3 of the syllabus, under “Grading Scale”, there are two values to receive a grade of “A”. The Panel recommends combining these two values, as this could be confusing to students.*
	* *On page 3 of the syllabus, under “Graded work”, it mentions that homework should take a minimum of 4-5 hours each week. The Panel recommends increasing this to 6 hours a week to meet the credit hour standard of 6 hours per week of outside-of-class work to receive a letter grade of “C” for a 3 credit hour course.*
	* *The Panel asks the instructor to consider whether the requirements for the “Final Project” (as found on page 3 of the syllabus) are adequate for a 3 credit hour course, given that the amount of work has not been tripled from the 1 credit hour course syllabus.*
	* Romero, Folden, **unanimously approved** with *three recommendations* (in italics above)
5. English 3121 (new course) (also requesting new GE Themes: Citizenship for a Diverse and Just World; Lived Environments; and Sustainability)
	* *The Panel noticed that the instructor planned on using the Secure Media Library for this course and would like to let the department know that the Secure Media Library will become defunct beginning AU21.*
	* *The Panel suggests adding a line in the syllabus letting students know that they have options for free student trials or student discount rates for subscription services such as Netflix, Hulu, Amazon Prime, etc.*
	* *The Panel asks that the instructor use their official Ohio State email account and not a personal email account for contact purposes, as to stay compliant with Ohio State’s data policies.*
	* *The Panel recommends separate the total grades for exams into individual exam percentages.*
	* Folden, Romero, **unanimously approved** with *four recommendations* (in italics above)